

# How to Submit a Correction Request

A correction request can be submitted through EDRS up to 30 days after the record has been filed by the local registrar. If it has been past 30 days, you will have to submit a paid correction through the State of Michigan.

1. Open your record and scroll to the bottom. Click on **Request Correction**.

**Medical Examiner**

41a. Date Of Injury	41b. Time Of Injury	41c. Describe How Injury Occurred	
41d. Injury at Work (Yes or No)	41e. Place Of Injury - at home, farm, street, construction site, wooded area, etc. (Specify)	41f. If Transportation Injury - Driver/operator, Passenger, Pedestrian, etc. (Specify)	41g. Location - (Street or RFD No., City, Village or Twp, State, Zip Code)

**Request Correction** | Cremation Approval | Print | Export | Close



2. Review your information on the **Applicant Information** tab.
3. You can put notes for the local registrar on the **Comments** tab.
4. Attach any **Documentary Evidence** that supports your correction request.

**Applicant Information** | Comments | Documentary Evidence | Correct Certificate

Applicant

Certified By: Testing

License Number: \_\_\_\_\_

Applicant Address: Royal Oak, Oakland, Michigan 33533

Phone Number: (517) \_\_\_\_\_

Next Step | Close

**Applicant Information** | Comments | Documentary Evidence | Correct Certificate

Notes for Correction

Decedent Name: John Decedent

Notes: Comments go here

Next Step | Close

**Applicant Information** | Comments | Documentary Evidence | Correct Certificate

Scan Image | Upload Image | Reset Image

5. Make the desired corrections to the death record, and click **Save**.

**Applicant Information** | Notes | Documentary Evidence | Correct Certificate

LF: \_\_\_\_\_

CF: 102

STATE OF MICHIGAN DEPARTMENT OF COMMUNITY HEALTH CERTIFICATE OF DEATH

DOC Number: \_\_\_\_\_

State File Number: 291027

Enter cause of death information from a medical certificate provided by the Medical Certifier.

**Save** | Cancel

## Reminder

- The record will not change until the local registrar accepts the correction request.
- You will be notified in the EDRS message inbox if your correction request is accepted or rejected.
- You can request correction for multiple fields in a single request. If you wish to correct more items, you will not be able to submit another correction request until the outstanding request has been accepted or rejected.